



Republic of the Philippines

Province of Bukidnon

**City of Valencia**

**OFFICE OF THE CITY MAYOR**

City Hall Compound, Catarata St., Brgy. Poblacion

Email address: [citymayorvalencia@gmail.com](mailto:citymayorvalencia@gmail.com); TeleFax (088) 828-2453

DATE

4:50 pm

*gml*

SIGNATURE  
MAJOR'S OFFICE

## EXECUTIVE ORDER NO. 17

Series of 2020

**AN ORDER PROVIDING GUIDELINES FOR THE PREVENTION AND CONTROL OF CORONA VIRUS DISEASE (COVID-19) IN THE CITY OF VALENCIA, BUKIDNON.**

**WHEREAS**, the Philippine Constitution mandates that the State shall protect and promote the right to health of the people;

**WHEREAS**, the Local Government Code authorizes the local government units (LGUs) to exercise the powers essential to the promotion of the general welfare of the people;

**WHEREAS**, the President of the Philippines has issued Proclamation No. 922 dated 8 March 2020 declaring a State of Public Health Emergency in the entire country due to the outbreak and confirmed local transmission of the Corona Virus Disease (Covid-19) which requires a whole-of-government response from both national agencies and local government units (LGUs);

**WHEREAS**, the undersigned has previously issued Executive Order No. 08 s. 2020 creating a Task Force against Covid-19 and adopting urgent measures against the spread of the virus;

**WHEREAS**, as recommended by the Task Force, there is a need to provide stringent guidelines to prevent further transmission of Covid-19 and safeguard the health and well-being of all Valencianos;

**NOW THEREFORE, I, AZUCENA P. HUERVAS**, City Mayor of Valencia City, Bukidnon, by virtue of the powers vested in me by law, do hereby provide guidelines for the prevention and control of Corona Virus Disease (Covid-19) in the City of Valencia, Bukidnon, as follows:

### **A. Cancellation and/or postponement of non-essential events, gatherings or activities.**

1. Organizers of non-essential events, gatherings or activities such as but not limited to conventions, conferences, reunions, get-togethers, concerts, sports competitions, shows, socials, parties or meetings to be attended by more than 50 participants are directed to cancel or postpone said events to June 2020;
2. Activities or events with less than 50 participants that cannot be postponed or cancelled must secure a permit from the City Mayor's Office, provided that they abide with the following requirements:
  - a. Temperature-check at the entry points through a thermal scanner;
  - b. Provision of hand sanitizers or alcohol at the entrance;



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- c. Exclusion of any foreign participant from Covid-19 affected country.
3. All Araw ng Barangay celebrations, Serbisyong Tinabangay caravans, Monday convocations, flag raising ceremonies and other LGU-sponsored gatherings involving many participants are ordered cancelled. However, the delivery of basic government services in appropriate government buildings and offices shall continue.
  - a. Instead of flag ceremonies, City Hall employees are instructed to clean and disinfect their personal spaces, offices and areas frequently used by the public;
  - b. Heads of offices are mandated to create a regular disinfection schedule for frequently-touched surfaces inside their offices.
4. Private organizations, business establishments and other offices are strongly encouraged to postpone non-essential mass gatherings until June 2020;
5. Schools are encouraged to accelerate their school calendar and postpone graduation activities to June 2020. However, official advisory of the Department of Education (DepEd) and Commission on Higher Education (CHED) on this matter shall be followed;
6. Places of worship, churches and religious groups should make and disseminate their own stringent guidelines in the conduct of their weekly prayer service, worship activities including religious observances such as Lent or Ramadan, with the end in view of preventing the transmission of Covid-19.

**B. Guidelines in the disinfection and decontamination of the workplace.**

1. Both private and public establishments and offices are directed to conduct a regular disinfection for at least 30 minutes before leaving the premises especially on frequently touched surfaces such as doors, tables, door knobs, and furniture using 5% bleach or other disinfectants;
2. Banks and financial institutions should disinfect ATM machines;
3. Coughing and sneezing etiquette must be strictly observed;
4. Social distancing of about 2 meters and no handshake policy are strongly encouraged;
5. Cellphones, telephones, computer keyboards and doorknobs must be disinfected at least 2 times a day;
6. Time intended for flag raising ceremonies shall instead be devoted to cleaning and disinfection of personal office spaces;



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7. Employees are required to bring their own utensils as sharing of food and utensils in the workplace shall be prohibited;
8. Employees who have experienced shortness of breath, fever, cough, cold and flu-like symptoms shall stay at home and should have themselves checked by a doctor. They should bring a doctor's clearance when reporting back to work.

**C. Guidelines for areas or places frequented by more than 50 people.**

1. Areas and places frequented by more than 50 people such as but not limited to malls, city hall, schools, market, churches, hotels, banks, resorts, restaurants, public terminals, bars, movie houses and other recreational places should follow these precautionary measures:
  - a. Designate a specific area for entrance and exit only;
  - b. Establishments should have a thermal scanner to monitor all incoming persons. A person with fever, cough and colds will not be allowed to enter the premises and shall be referred to the City Health Office (CHO), reported to the Task Force or checked by a doctor;
  - c. Provide hand sanitizers or alcohol at the entrance;
2. Other guidelines and advisories issued by the DOH and the CHO are likewise incorporated herein.

**D. Guidelines for persons with travel history and/or flu-like symptoms.**

1. All persons with travel history from affected countries and areas in the Philippines with Covid-19 cases should report to their respective Barangay Officials and/or voluntarily quarantine themselves for 14 days, with or without the symptoms, and restrict visitors from their homes;
2. All persons with flu-like symptoms are discouraged to travel or go to public places;
3. All persons with flu-like symptoms are encouraged to wear masks and avoid contact with other people;

**E. General Provisions.**

1. The PIO, ICTO and CHO are directed to conduct public information, education and dissemination of these guidelines with the assistance of the local KBP and tri-media.
2. All residents are hereby enjoined to review and abide with the DOH advisory based on their organization:



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- a. For workplace- DOLE Labor Advisory #4 Series of 2020 and DOH Dept. Memo 2020-0056;
- b. For Hospitals- DOH Dept. Memo 2020-0035;
- c. For residential communities- DOH Dept. Memo 2020-0059;
- d. For schools- DOH Dept. Memo 2020-0055 and DepEd Memo 15 s.2020;
- e. For hotels and other similar establishments- DOH Dept. Memo 2020-0057;

3. Previous issuances or any portion thereof, which are inconsistent with the provision of this Executive Order are hereby amended and superseded accordingly.
4. This Executive Order shall take effect immediately upon the date hereof and shall remain in effect until rescinded.

**SO ORDERED.**

Done this 9<sup>th</sup> day of March 2020 at the Office of the City Mayor, City of Valencia, Bukidnon, Philippines.

  
**AZUCENA P. HUERVAS**  
City Mayor